

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** City Manager

**AGENDA DATE:** August 16, 2005

**CONTACT PERSON/PHONE:** Joyce Wilson/541-4109

**DISTRICT(S) AFFECTED:** N/A

**SUBJECT:**

Approve an ordinance repealing ordinance 15877, which had previously established the Municipal Services Department.

**BACKGROUND / DISCUSSION:**

Ordinance No. 15877 created and established the duties of the Municipal Services Department. This department is being abolished and the functions that had been unique to this department, such as environmental enforcement, are being moved elsewhere within other city departments.

**PRIOR COUNCIL ACTION:**

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

N/A

**\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\***

**LEGAL:** (if required)\_\_\_\_\_ **FINANCE:** (if required)\_\_\_\_\_

**DEPARTMENT HEAD:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

AN ORDINANCE REPEALING ORDINANCE 15877, WHICH CREATED THE MUNICIPAL SERVICES DEPARTMENT AND DESIGNATING AN OFFICIAL TO PERFORM THE FUNCTIONS SET FORTH WITHIN THE CITY'S ORDINANCES, RESOLUTIONS AND LEGAL DOCUMENTS AS BEING ASSIGNED TO THE DEPARTMENT OR ITS DIRECTOR.

WHEREAS, for purposes of economy and efficiency, the functions and departments of the City's deputy city managers are being moved to constitute bureaus within the Department of the City Manager; and

WHEREAS, this change necessitates the repeal of Ordinance No. 15877, which had created and established the duties of the Municipal Services Department; and

WHEREAS, it is necessary to designate a City official to perform the functions, duties and responsibilities set forth within the El Paso City Code and other City ordinances, documents or contracts which are assigned to the Municipal Services Department or its director.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO, TEXAS:

Section 1. That Ordinance No. 15877 is repealed.

Section 2. That the functions, duties and responsibilities assigned to the Municipal Services Department or its director within the El Paso City Code, uncoded ordinances, resolutions, contracts and other legal documents of the City shall hereby be assigned to the City Manager or his or her designee unless such designation and assignment conflicts with federal or state law and in such event, the individual within City government referenced or designated by federal or state law shall be assigned the corresponding functions, duties and responsibilities.

Section 3. It is the intent of the City of El Paso that the changes directed by Section 2 of this ordinance shall not apply to any ordinance passed on or after the date this ordinance is passed and any changes in terms that are necessary for any ordinance passed on or after the date this ordinance is passed shall be included within such other ordinance.

Section 4. This ordinance shall take effect September 1, 2005.

PASSED AND APPROVED this 30<sup>th</sup> day of August 2005.

CITY OF EL PASO

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John F. Cook, Mayor

ATTEST:

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Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

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Elaine S. Hengen  
Assistant City Attorney